

## Commodore HomeWord Help

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F1 - Back to main menu/document - Toggle between menu and document.

Use CTRL-O(up) and CTRL-P(down) to page through the help document to read it.

The following are the CTRL keys which are used in HomeWord:

### **Character Functions:**

D - delete character under the cursor

INST DEL - backspace delete prior character

CRSR right - move cursor forward 1 space

Shift CRSR right or F7 - move cursor backward 1 space

### **Word Functions:**

W - skip word backward

E - skip word forward

N - delete next word

### **Line Functions:**

CRSR down - move down to next screen line

Shift CRSR down or F5 - move up to previous screen line

L - delete current screen line

### **Screen Functions:**

O - move back to previous screen page

P - move forward to next screen page

CLR HOME or T - move to top of file(beginning)

B - move to bottom of file(end)

### **Page Functions (Printed Page):**

F - move to start of next printed page

G - move back to previous printed page

### **Miscellaneous Functions:**

C - toggle insert/change mode

F3 - tab key

V - displays ASCII value of a character

X - insert an ASCII character value

The following are the direct icon functions through use of the Commodore key. Hold down the Commodore key(lower left corner) while pressing the specified key.

**File Functions:**

A - Insert document into text  
G - Get(load) a document  
H - Help file  
I - Include file  
S - Save document

**Edit Functions:**

C - Copy text  
E - Erase text  
M - Insert erased text  
F - Find text  
R - Find and replace text  
Y - Move text

**Layout Functions:**

B - Boldface text  
D - Start new page  
J - Even margins  
K - Set left/right margins  
L - Align text to the left  
N - Normal text(boldface/underline off)  
O - Center next line  
P - Indented point  
Q - Set top/bottom margin  
T - Heading/footing  
U - Underline text  
W - Set line spacing  
Z - Align text to the right

**Miscellaneous Notes:**

You may get the HELP.DOC document as a normal document and print it.